

SURFACE VEHICLE OPERATIONS AT THE JACKSONVILLE MUNICIPAL AIRPORT

I. GENERAL

1.1 DEFINITIONS:

Aircraft — Any machine or device for flying, including, but not limited to, airplanes, jets, dirigibles, balloons, helicopters, and ultralight vehicles.

Airport — All real property belonging to the Jacksonville Airport Authority, including areas not used for aeronautical purposes.

Airport administration — Persons employed by the Jacksonville Airport Authority to supervise the operation and management of the airport. This shall also mean the airport manager or his designated representative when the context permits.

Airport Manager — The Manager of the Jacksonville Municipal Airport as appointed by the Board of Commissioners of the Jacksonville Airport Authority.

Airport Traffic Area — As defined in current Federal Aviation Regulation - Part 1.

Airside — Those areas of an airport that support aircraft activities.

Apron or ramp — An area on the airport intended to accommodate aircraft for purposes of loading or unloading passengers or cargo, refueling, parking, maintenance, or other servicing operations.

Board — The Board of Commissioners of the Jacksonville Airport Authority.

Driver — Any person who drives and is in actual physical control of a vehicle on any roadway, parking lot, ramp area, taxiway; or one who is exercising control of a vehicle or steering a vehicle being towed by another motor vehicle.

Emergency vehicle — Vehicles of any police, fire department, ambulances, or any vehicle carrying an airport official or airport employee while in response to an official emergency call.

Movement area — Runways, taxiways, and other areas of the airport which are used for taxiing, hover taxiing, air taxiing, takeoff, and landing, of aircraft exclusive of aprons/ramps and aircraft parking areas. Specific approval from airport administration must be obtained prior to entering the movement area.

Non-movement area — Aprons/ramps and parking areas.

Person — Any individual, firm, co-partnership, corporation, company, or association, including any trustee, receiver, or similar representative thereof.

Rules and regulations — All procedures, rules and regulations as amended from time to time by airport administration.

Vehicle — Any device for the conveyance of people or goods on airport property, whether wheeled, tracked, or trailers hitched on to a device or for the service and maintenance of equipment or property.

1.2 SCOPE:

All persons on any part of the property comprising the Airport shall be governed by the Rules and Regulations prescribed herein and by instructions of the Airport Manager relative to the use or occupation of any part of the property comprising the Airport. These Rules and Regulations are subject to amendment, as provided by statute.

1.3 PENALTIES:

- A. Any person who violates any Rule or Regulation prescribed herein shall be subject to a fine of not less than \$100 and not more than \$500. Each day any violation of any Rule or Regulation shall occur or continue shall constitute a separate offense.
- B. The Airport Manager or the Board may remove or evict from the Airport premises any person who knowingly or willfully violates any Rule or Regulation prescribed herein, or any Rule or Regulation in effect by the Federal Aviation Administration or the State of Illinois and may deny the use of the Airport and its facilities to any such person if it is determined that such denial is in the public interest.

1.4 LIABILITY:

The Jacksonville Airport Authority assumes no responsibility for loss, injury, or damage to persons or property by reason of fire, theft, vandalism, wind, flood, earthquake, or collision damage; nor does it assume any liability for injury to persons while on the Airport or while using the facilities of same.

1.5 VALIDITY:

Voiding of any particular Rule or Regulation contained herein shall not affect the validity of the remainder of these Airport Rules and Regulations.

II. DRIVER REGULATIONS ON THE AIRSIDE OF THE AIRPORT

2.1 VEHICLE OPERATOR REQUIREMENTS

When loading and unloading passengers, baggage or cargo, the walk-through gates should be utilized to avoid unnecessary vehicle operations within the airside. On a limited basis, Gates A or B may be used for those activities for large amounts of cargo or baggage or multiple passengers.

Each vehicle operator shall use the appropriate gate according to their destination, as depicted on the Ground Operations Map included in this document.

Each vehicle operator using an airport perimeter (security) gate shall ensure the gate is closed behind the vehicle after passing through it. The vehicle operator shall also ensure no unauthorized vehicles or persons gain access while the gate is open.

No person operating or driving a vehicle on any aircraft ramp shall exceed a speed greater than 15 miles per hour. Factors including, but not limited to, weather and visibility shall be taken into consideration when determining safe operating speed.

No vehicle shall pass between an aircraft and passenger terminal or passenger lane when the aircraft is parked at a gate position except those vehicles servicing the aircraft. All other vehicles must drive to the rear of the aircraft and shall pass no closer than 10 feet from any wing or tail section.

Moving aircraft and passengers enplaning or deplaning aircraft shall have the right-of-way at all times over vehicular traffic. Vehicle drivers must yield the right-of-way.

When not serving aircraft or undertaking their intended functions, vehicles and equipment shall be parked only in approved areas.

No person shall park a vehicle in a manner that obstructs or interferes with operations in the aircraft movement area or apron area.

No person shall park, or leave unattended, vehicles or other equipment that interfere with the use of a facility by others or prevent movement or passage of aircraft, emergency vehicles, or other motor vehicles or equipment.

No person shall operate a vehicle or other equipment within the airside under the influence of alcohol or any drug that impairs, or may impair, the operator's abilities.

Vehicle operators shall not operate vehicles in a reckless or careless manner. A reckless or careless manner is one that intentionally or through negligence threatens the life or safety of any person or threatens damage or destruction to property.

Each vehicle operator is responsible for the activities of each vehicle passenger on the airside of the airport.

III. MOTOR VEHICLES

3.1 GENERAL TRAFFIC REGULATIONS

Traffic Signs

The Authority may erect or cause to be erected all signs, markers, and signal devices pertaining to the traffic control within the boundaries of the Airport. These signs, markers, or devices shall be prima facie evidence that they were erected or placed under the proper authority. Failure to comply with the directions indicated on such signs, markers, and devices erected or placed in accordance herewith shall be a violation of these Rules and Regulations and of the applicable provisions of the State Law.

Pedestrian Right-of-Way

The operator of any vehicle upon Airport property shall yield the right-of-way to a pedestrian who crosses within a marked pedestrian sidewalk. All drivers shall exercise due care for the safety of pedestrians.

Vehicle Condition

No person shall operate upon the Airport premises any motor vehicle which: (1) is constructed, equipped, or loaded in an unsafe manner; (2) may endanger person or property; or (3) has attached thereon any object or equipment (including a towed object) which drags, swings, and projects so as to be hazardous to persons or property.

Closing or Restricting Use of Airport Roadways

The Airport Manager or his/her authorized representative is authorized to close or restrict the use of any or all Airport roadways to vehicular traffic in the interest of public safety or security.

Parking on Right-of-Way Prohibited

Vehicles shall not park on any Authority owned or maintained right-of-way within the Airport. Vehicles parked are subject to citation and/or towing at the owner's expense.

Accidents or Incidents

A vehicle operator involved in an accident at the Airport resulting in any injury, death to person, or damage to property, shall stop the vehicle at the scene (or as close as possible to the scene without unnecessarily obstructing traffic or creating a safety hazard) and notify 911 and the Airport Manager immediately.

3.2. LICENSING, REGISTRATION, AND INSURANCE

Operator Licensing

Vehicle operators must have a valid state vehicle operator's license and evidence of insurance (as required by state law) to operate a vehicle on the AOA.

Vehicle Licensing and Equipment

Except for vehicles that are exclusively used on the AOA, all vehicles shall meet proper state licensing, registration, insurance, and inspection requirements.

3.3. VEHICLE OPERATIONS WITHIN AIRPORT OPERATIONS AREA (AOA)

Permission

No motor vehicle shall be permitted on the AOA, unless the Airport Manager has granted specific permission to such vehicle or such vehicle is utilized for, or in conjunction with, aeronautical activities. Such vehicle shall at all times yield the right-of-way to aircraft. Attached hereto as Exhibit A is a current map which reflects the AOA area where vehicle traffic is not permitted.

Parking

No motor vehicle shall be parked on any portion of the AOA.

Vehicles Crossing Taxiways and Runways

All motor vehicles operating on or across taxiways or runways shall be equipped with operable two-way radios and shall have an operating orange/yellow rotating beacon, except when under escort by a motor vehicle properly authorized and equipped. No person shall operate a vehicle on taxiways or runways without the specific permission of the Airport Manager. Operating vehicles on taxiways and runways without specific permission from the Airport Manager is strictly prohibited.

Restricted Parking

No person shall park a motor vehicle in any manner so as to block or obstruct (1) fire hydrants and the approaches thereto, or (2) gates or emergency exits.

Right-of-Way Aircraft

Aircraft taxiing on any runway or taxiway shall always have the right-of-way over motor vehicular traffic.

Gates

Gates are provided for vehicular access to the aircraft ramp and T-hangar areas. Tenants and users of the airport shall use the respective gate for his/her destination. Intended uses for each gate are identified on Exhibit 1. After use, gates shall be immediately closed for security purposes. Open gates should be reported to the Airport Manager or staff.

3.4. VEHICLE PARKING

Vehicles shall be parked in designated, paved parking spaces only and in such a manner as to comply with all posted and/or painted lines, signs, and rules. Aircraft owners and service providers shall only park their vehicle in the aircraft storage and parking space designated for their aircraft.

Vehicles parked near an aircraft hangar shall be parked in a manner so as to not obstruct adjacent aircraft ramp and hangar areas, or taxi lanes unless for the purposes of immediate and temporary loading, and unloading, or staging of an aircraft. Customers of fixed based operator and specialized aviation service operators may not park in Aircraft Operations Areas. All customers must be parked in designated parking spaces outside of the AOA.

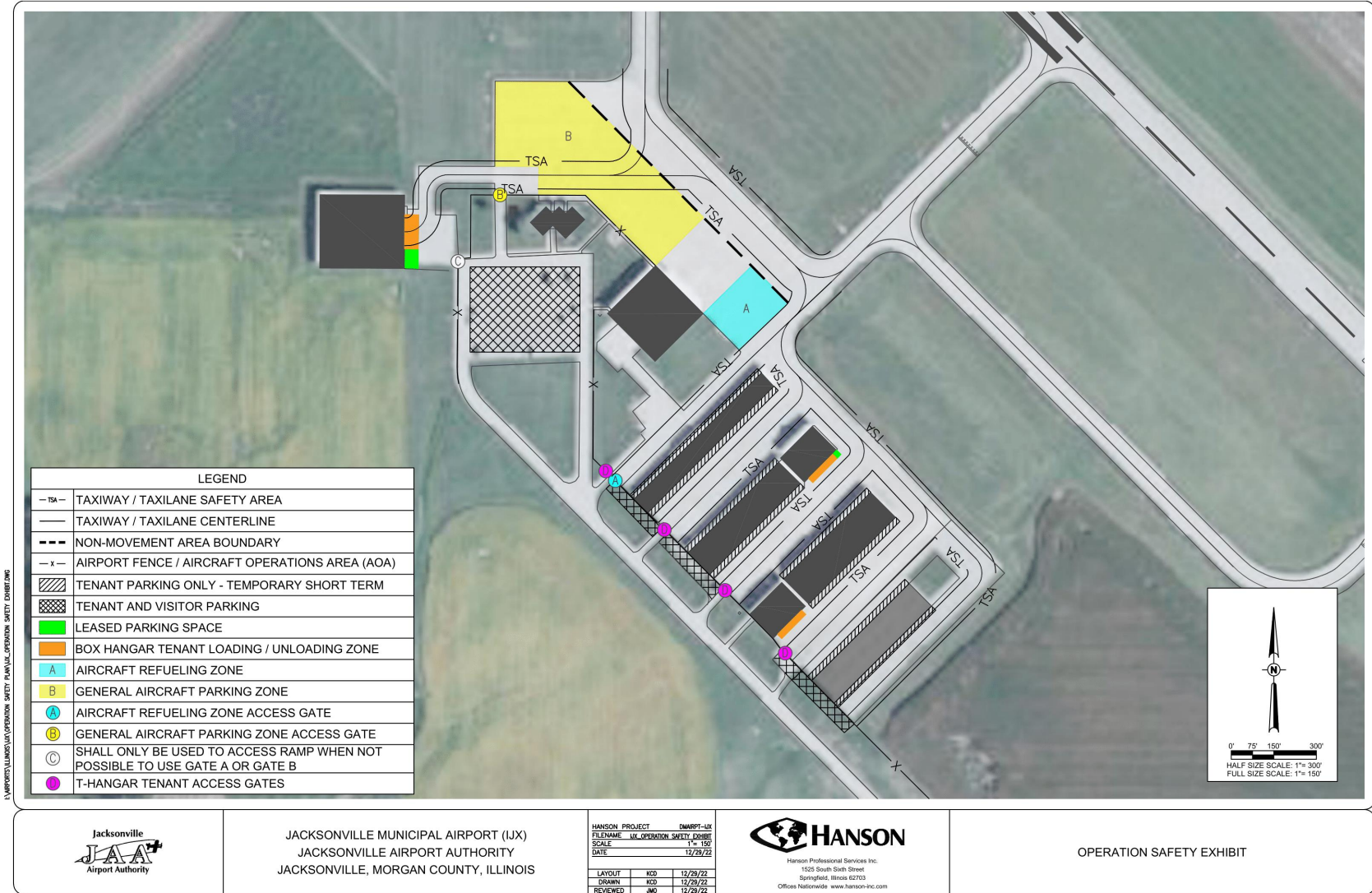
3.5. VEHICLE REPAIRS

No person shall repair any motor vehicle on the Airport except those minor repairs necessary to remove such motor vehicle from the Airport, unless authorized by the Airport Manager.

3.6. VEHICLE REMOVAL

The Airport Manager may, at the owner's cost and expense, tow away or otherwise move any motor vehicle on the Airport that is in violation of the regulations of the Airport if the Airport Manager determines that it is a nuisance or hazard.

Exhibit A



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JACKSONVILLE MUNICIPAL AIRPORT (IJX)
 JACKSONVILLE AIRPORT AUTHORITY
 JACKSONVILLE, MORGAN COUNTY, ILLINOIS

HANSON PROJECT	DMARPT-IJX
FILENAME	IJX_OPERATION SAFETY EXHIBIT
SCALE	1"= 150'
DATE	12/29/22
LAYOUT	KCD 12/29/22
DRAWN	KCD 12/29/22
REVIEWED	JMO 12/29/22



OPERATION SAFETY EXHIBIT